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EasyStreet System Administrator for Hire Request Form

Only administrative and emergency contacts can request System Admin for Hire Services.

Your Name:

Today's Date:

Company Name:

Email Address:

Phone:

Please allow at least two business days to schedule EasyStreet System Administrator work requests. EasyStreet System Administrator for Hire work is billed to you in half hour increments at a rate of \$150 per hour (8 a.m. to 5 p.m., Monday through Friday) and \$250 per hour (holidays and all other times). *Emergency requests may incur a fee of \$250 per hour, please explain the nature of the emergency in the description area below.*

When would you prefer the work be done? Date: _____ Time: _____

How can you be reached during the scheduled time (required)? _____

What is the maximum number of hours you authorize us work on your request _____
(note: default is four hours). You will be billed only for the actual amount of time spent working on your request, in half hour increments. We will notify you if you have not allowed enough time to complete your request.

Equipment/server (only one device per form)

Friendly name or IP	O.S.	Username	Password	Equipment Function	Type or Location of Equipment
Ex: cpq099 or 192.168.0.1	Win2K	Administrator	Pass8word	MS SQL 7 Server	Managed Server

Description of Work

Please describe work you are requesting in detail including step-by-step instructions. For example:
1.Login as Administrator 2. Stop all SQL services 3. Install SQL7.0 SP 1 from d:/files and reboot.

This is a best effort service. If for any reason problems are encountered in executing your instructions, EasyStreet will attempt to return the equipment to its previous state. An outage may occur if this attempt fails. EasyStreet accepts no responsibility for such outages. We will contact you with the results.

Email this form to advancedsupport@easystreet.com or fax it to 503-646-1400 attention Advanced Hosting Support.